



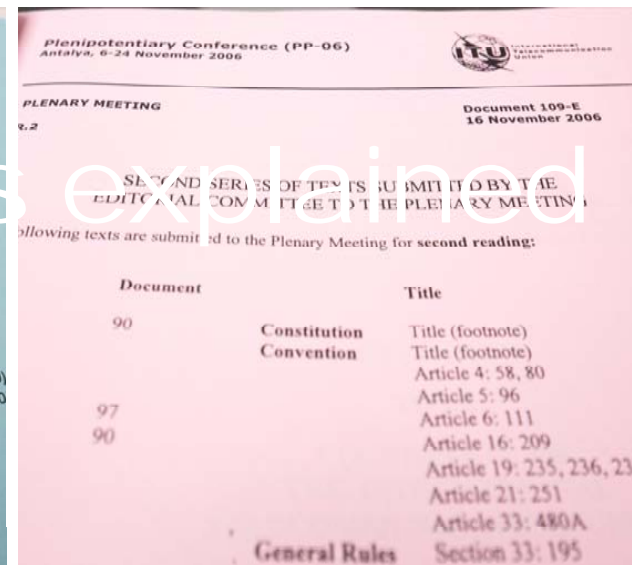
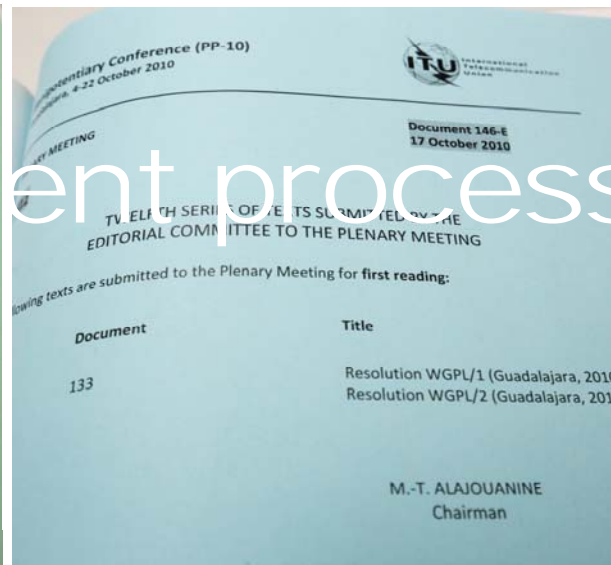
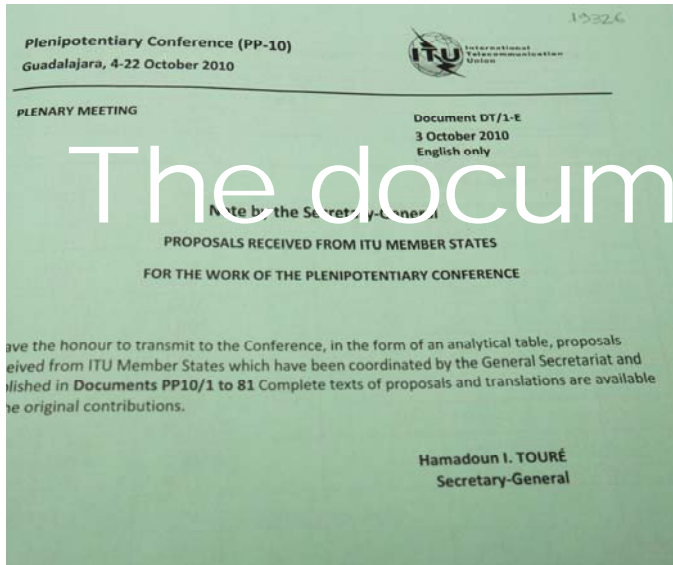
WHAT IT IS ▾

PARTICIPATION ▾

STRUCTURE ▾

PREPARATION ▾

TRAVEL ▾




The document process explained

General overview

1. The different types of documents
2. Who can submit a document ?
3. How to submit a contribution ?
4. ITU information/document access policy
5. Deadlines for submitting contributions
6. Document life time during the conference

01. The different types of documents



DOC/1

E F S R A C

- Reports, documents submitted by the Council, Secretary-General, contributions from MS
- Candidatures, minutes of plenaries
- Main working document series
- Blue series, Pink series of texts



INF/1

- Information documents not submitted for discussion
- Not translated – in original language as received*



ADM/1

E


- Administrative document
 - Agendas
 - Information for Participants
- English only*



DL/1

E

- Temporary Working Document with limited distribution
- English only*



DT/working

E F S R A C

- Working Temporary document
 - Created by PL, Committee or a Working Group
- English only, or translated for text that might end in Final Acts*

02. Who can submit a document?

Member States and State of Palestine	Sector Members CV229 to 231	UN CV269A, RTO CV269B, IOOSS CV269C Sp.Ag. + IAEA CV269D	Chairman of Conference (CC) Secretary-General (SG) Council
			Reports

= Contributions
 = Information documents
 = no submission

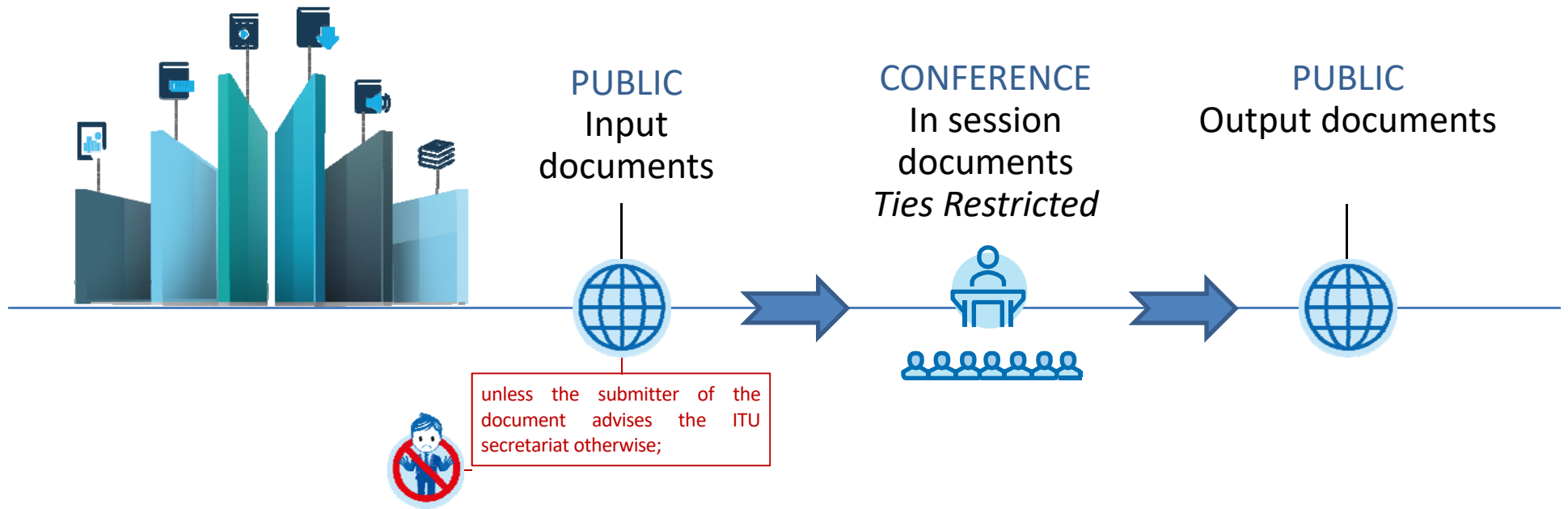
03. How to submit a contribution ?

Prepare your contribution through the conference proposal interface (CPI)



To prepare your document
www.itu.int/pp/documents

- The electronic tool CPI facilitates the preparation and submission of proposals from authorized membership during a Conference
- It allows easy tracking of proposals through the Proposals Management System
- It facilitates the search in the current collection of basic texts of the ITU adopted at the last Plenipotentiary Conference



05. Deadlines for submitting contributions



Proposals to
amend CS
and CV

Ref: CS 224, CV 519,
Res.114 (Marrakesh,
2002)



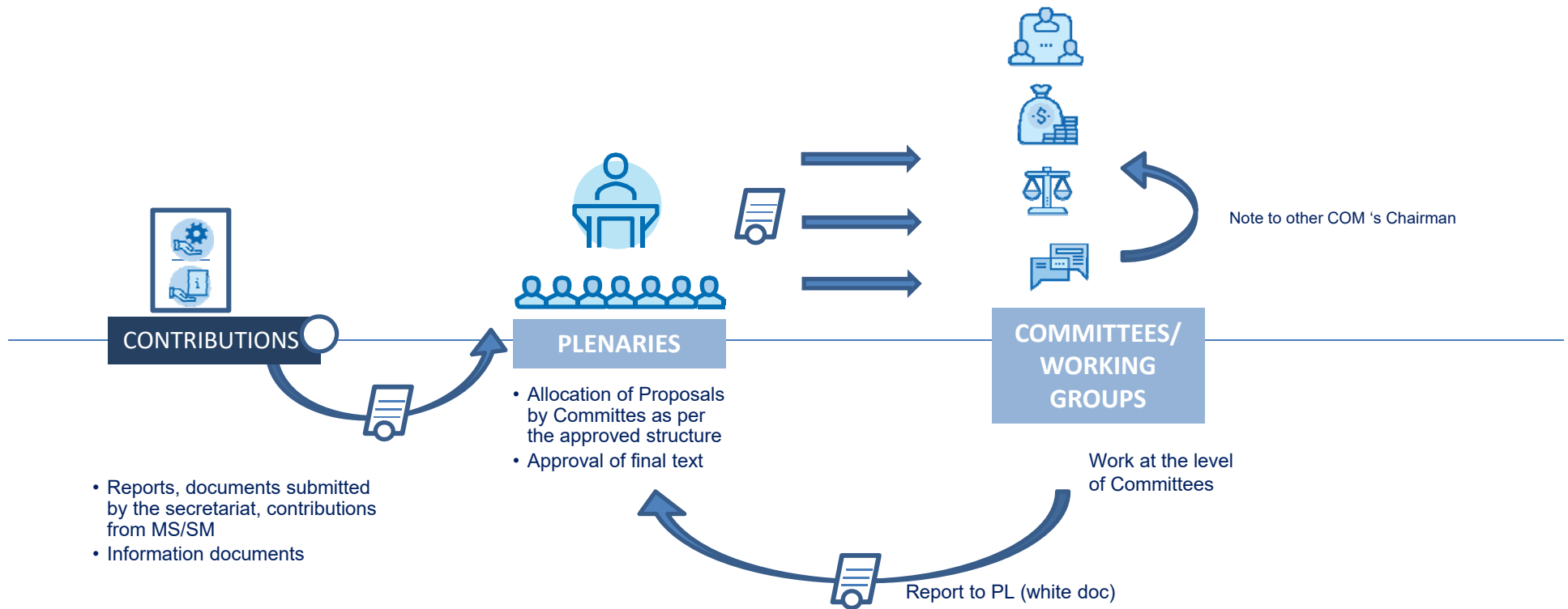
Other proposals
for the work of
the conference

(Ref: No. 40 of the
General Rules)

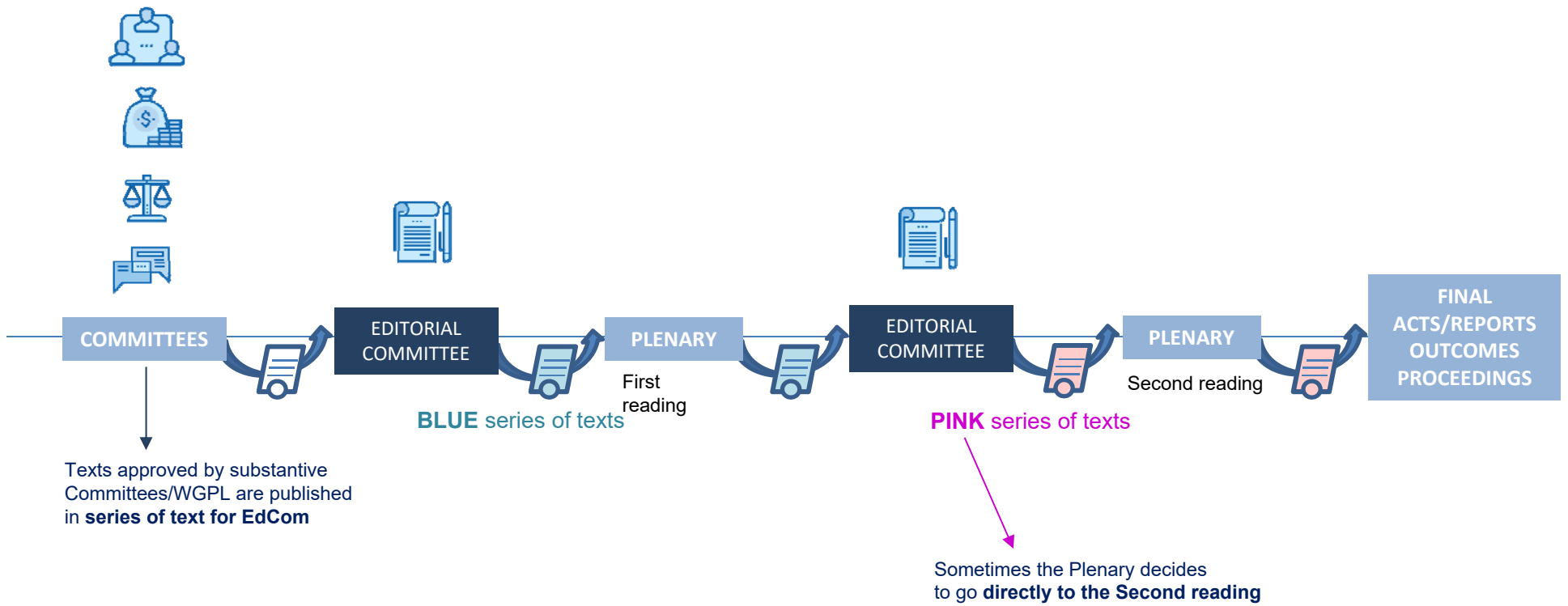


FIRM DEADLINE
to ensure translation
of the document
(Ref: Res. 165 (Guadalajara,
2010))

06. Document lifetime during the Conference



06. Document lifetime during the Conference



Thank You

*For further info,
contact gbs@itu.int*

