

# ITU Plenipotentiary Conference 2022

26 September – 14 October  
Bucharest, Romania

The document process explained

January 2022



**ITUPP**  
BUCHAREST2022







## General overview

1. The different types of documents
2. Who can submit a document?
3. How to submit a contribution?
4. ITU information/document access policy
5. Deadlines for submitting contributions
6. Document lifetime during the conference



## The different types of documents



E F S R A C

- Reports, documents submitted by the Council, Secretary-General, contributions from Member States
- Candidatures, minutes of plenaries
- Main working document series
- **Blue** series, **Pink** series of texts coming from committees to Plenary



- Information documents not submitted for discussion

*Not translated – in original language(s) as received*



E

- Administrative documents
- Agendas
- Provisional list of participants

*English only*



E

- Temporary working documents with limited distribution
- Often used by drafting or ad hoc groups for internal purposes
- TIES-protected as they are in-session documents

*English only*



E F S R A C

- Temporary working documents
- Created by PL, Committee or a Working Group
- TIES-protected as they are in-session documents

*English only, or translated for text that might end in Final Acts*

# Who can submit a document?

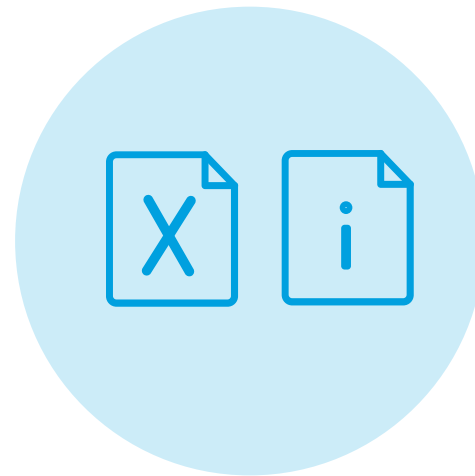
**Member States and  
State of Palestine  
(Res. 99)**



**Sector Members  
CV229 to 231**



**UN CV269A,  
RTO CV269B,  
IOOSS CV269C  
Sp.Ag. + IAEA CV269D**



**Chair of Conference (CC)  
Secretary-General (SG)  
Council  
Chairs of Committees  
(during Conference)**



= Contributions



= Information documents



= no submission

## Prepare your contribution through CPI and track proposals through PMS

To prepare your contribution, refer to this page:

<https://www.itu.int/pp22/documents/submission-of-proposals/>

- The electronic tool Conference Proposal Interface (CPI) facilitates the preparation and submission of proposals from authorized membership during a Conference.
- CPI facilitates the search in the current collection of basic texts of the ITU adopted at the last Plenipotentiary Conference.
- Once submitted in CPI, proposals can be easily tracked in the Proposals Management System (PMS).
- Guidelines on how to use CPI and PMS will be available on the PP-22 website.
- CPI (accessible to TIES users):  
<https://www.itu.int/net4/proposals/CPI/PP22>
- PMS: <https://www.itu.int/net4/proposals/PP22#>



**Input documents**

PUBLIC ACCESS

unless the submitter of the document advises the ITU secretariat otherwise



**In-session documents**

TIES-restricted



**Output documents**

PUBLIC ACCESS



## Deadlines for submitting contributions



Proposals to amend CS  
and CV

(Ref: CS 224, CV 519,  
Res. 114 (Marrakesh, 2002))



Other proposals for the  
work of the conference

(Ref: No. 40 of the General Rules)

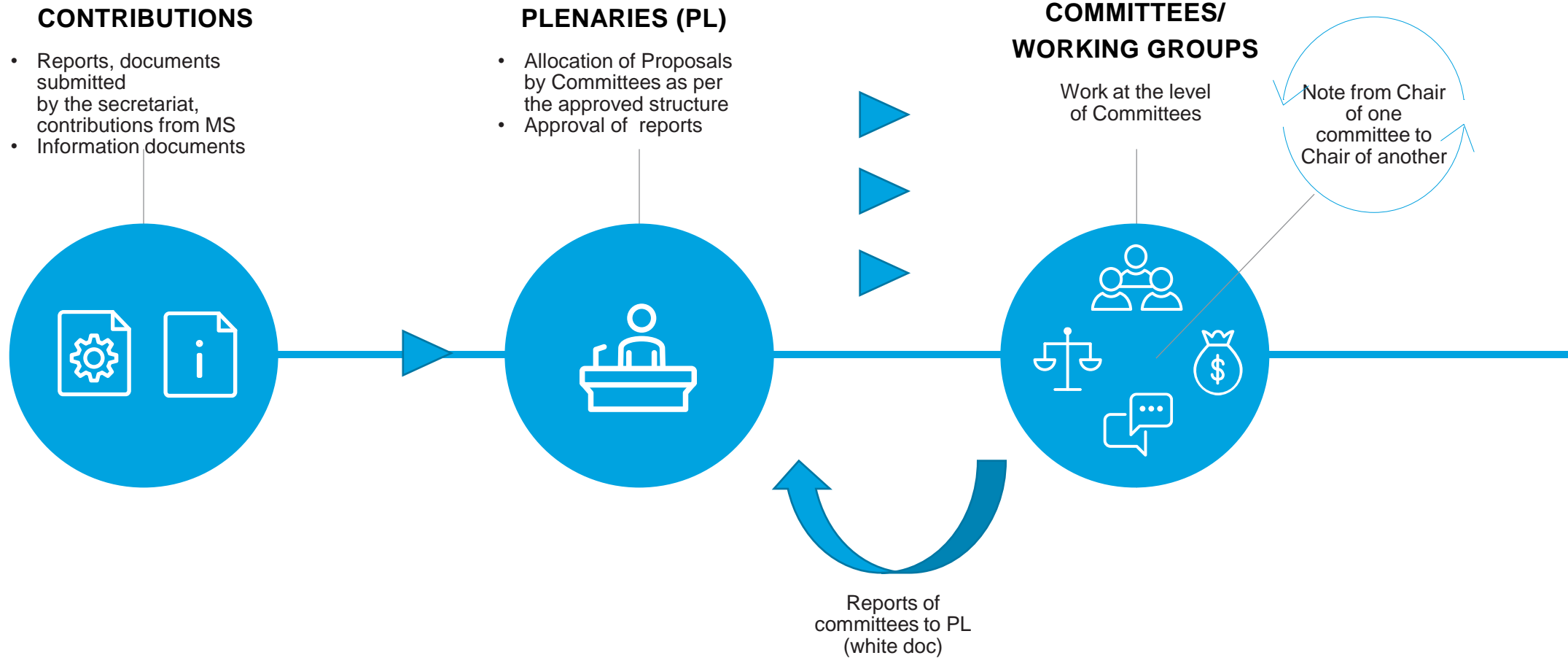


**FIRM DEADLINE**

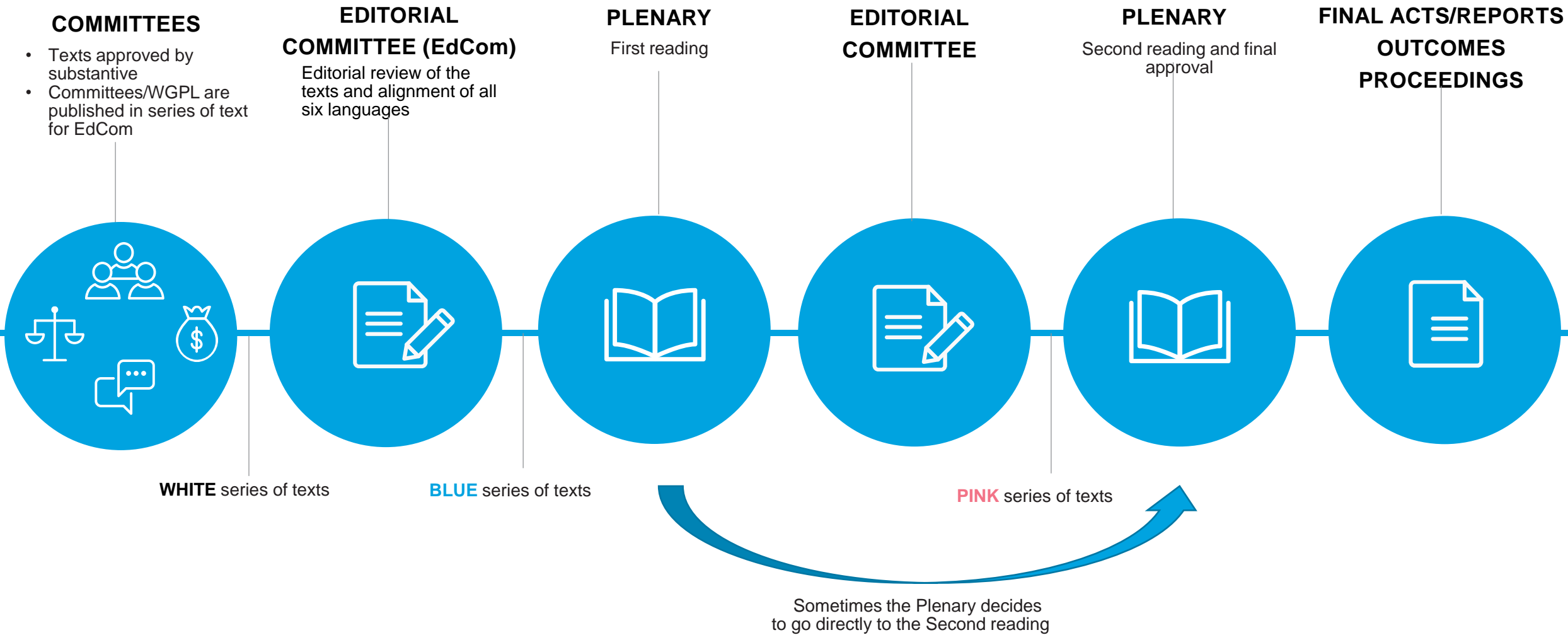
to ensure translation  
of the document

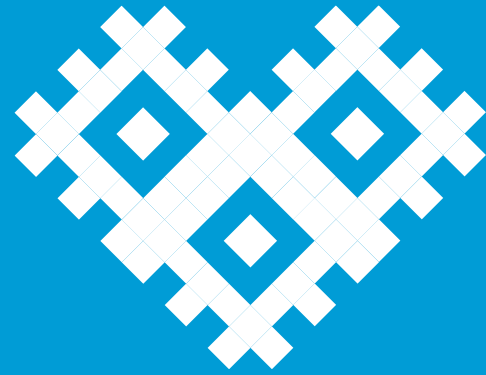
(Ref: Res. 165 (Rev. Dubai, 2018))





# Document lifetime during the Conference





Thank you!

For further info  
[gbs@itu.int](mailto:gbs@itu.int)